

Position Title:

Detica Specialist and Project Management

Key responsibilities:

- Coordinate stakeholders for the execution of projects
- Ensure that all projects are delivered on - time and within scope
- Assist in the definition of project scope and objectives, involving all relevant stakeholders
- Report and escalate to management as needed
- Create and maintain comprehensive project documentation
- Develop spreadsheets, diagrams and process maps to document needs
- Perform other related duties as assigned

Key requirements:

- A recognized University degree, preferably in Banking/ Finance
- 4 to 5 years of relevant working experience in the Banking and Finance industry
- Ability to work independently using own initiative and as part of a team
- Strong communication skills both written and verbal in English
- Able to multi - task and possess leadership traits
- Microsoft Office (Word, Excel, Power Point, etc.)