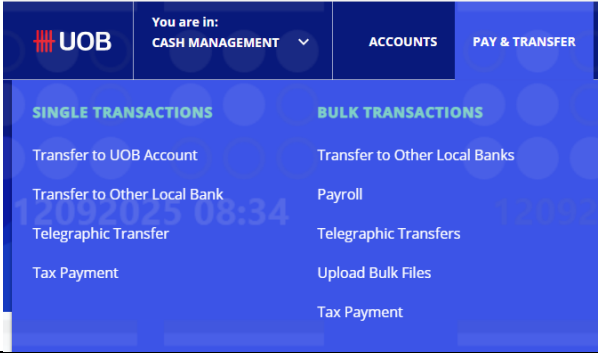
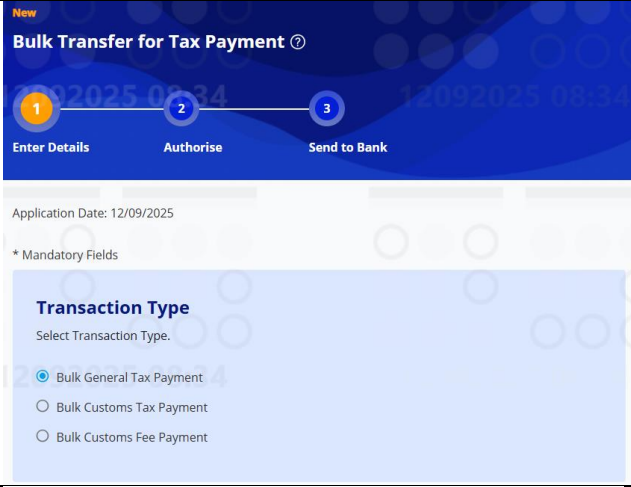
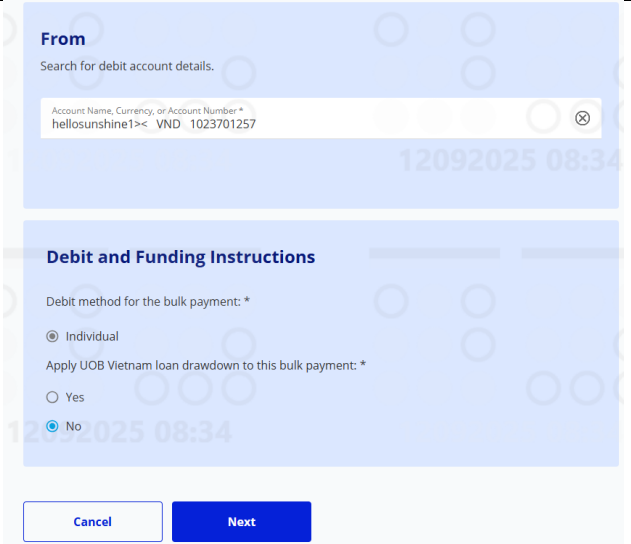


## How to make General Tax Payment (Bulk Online) on UOB Infinity

<p><b>Menu Navigation</b></p> <ol style="list-style-type: none"><li>1-Log on UOB Infinity</li><li>2-Go to PAY and TRANSFERS</li><li>3-Go to BULK TRANSACTIONS, select Tax Payment</li></ol>	 <p>The screenshot shows the UOB Infinity interface. At the top, there's a navigation bar with 'UOB' logo, 'You are in: CASH MANAGEMENT', and tabs for 'ACCOUNTS' and 'PAY &amp; TRANSFER'. Under 'PAY &amp; TRANSFER', there are two main sections: 'SINGLE TRANSACTIONS' and 'BULK TRANSACTIONS'. Under 'SINGLE TRANSACTIONS', options include 'Transfer to UOB Account', 'Transfer to Other Local Bank', 'Telegraphic Transfer', and 'Tax Payment'. Under 'BULK TRANSACTIONS', options include 'Transfer to Other Local Banks', 'Payroll', 'Telegraphic Transfers', 'Upload Bulk Files', and 'Tax Payment'.</p>
<p><b>Payment Selection</b></p> <p>On Tax Payment input screen, select one option at Transaction Type section (it is <b>General Tax Payment</b> in this example).</p>	 <p>The screenshot shows the 'Bulk Transfer for Tax Payment' screen. It has a progress bar with three steps: 1. Enter Details, 2. Authorise, and 3. Send to Bank. Below the progress bar, it says 'Application Date: 12/09/2025'. There's a section for '* Mandatory Fields' with a 'Transaction Type' dropdown. The dropdown is open, showing three options: 'Bulk General Tax Payment' (selected), 'Bulk Customs Tax Payment', and 'Bulk Customs Fee Payment'.</p>
<p><b>Select Debit Account</b></p> <ol style="list-style-type: none"><li>1-Select a debit account from dropdown list</li><li>2-Debit method: Individual is defaulted</li><li>3- Select “Yes/No” for “Apply UOB Vietnam loan drawdown to this payment” if you want to use fund from loan drawdown for the payment. Of note, UOB Vietnam reserves the right to review and approve the loan on case-by-case basis.</li><li>4-Click <b>Next</b> button.</li></ol>	 <p>The screenshot shows the 'Debit and Funding Instructions' screen. It has a 'From' section with a search bar for debit account details. Below the search bar, there's a dropdown menu showing 'Account Name, Currency, or Account Number *' with the value 'helliosunshine1' and 'VND 1023701257'. There's a 'Debit and Funding Instructions' section with two questions: 'Debit method for the bulk payment: *' (with 'Individual' selected) and 'Apply UOB Vietnam loan drawdown to this bulk payment: *' (with 'No' selected). At the bottom, there are 'Cancel' and 'Next' buttons.</p>

### Payment For

- 1-Select to make **Own Company Payment** or **On-Behalf Payment (\*)**
- 2-Tax code of Company will be auto-populated.
- 3-Click **Inquire Tax Record** button to enquire outstanding taxes from Customs Department.

(\*) To do On-Behalf Payment, customer need to submit registration form, and customer will pay on behalf of its branch(es) or representative office(s) or customer is company with tax agent license for tax obligations of its clients.

### Outstanding Tax Details

- 1-List of outstanding taxes will be shown in table.
- 2-Go to a target item, select one item per payment.

**Important note:** please take note to select different item for different child transactions in a bulk to avoid duplication payment.

### Payment For

Processing Mode  
Bulk General Tax Payment

Transaction (1 of 1)

Clear

#### More About This Payment

Select tax details to make payment for: \*

☒ Own Company Payment

☐ On-Behalf Payment

Tax Code\*  
APL\_TB CORPORATE CUSTOMER TESTING 1 2300084572

[Inquire Tax Record](#)

[Add New Transaction](#)

### Outstanding Tax Details

Select the following outstanding tax to make payment.

Please ensure that you are selecting a different record each time you are adding a new outstanding tax. Selecting the same record may result in over payment.

72 Outstanding Tax(es)

Tax Office Name	Treasury Account	Chapter	Sub-Item	Sub-Item Content	Currency	Total Outstanding Amount (VND)
<input type="radio"/> Phường Bà Đình - Thuế cơ sở 2 Thành phố Hà Nội	7111	161	4918	Tiền chậm nộp thuế thu nhập doanh nghiệp (không bao gồm tiền chậm nộp thuế thu nhập doanh nghiệp từ hoạt động thêm do khai thác dầu khí)	VND	176,826,958,748
<input type="radio"/> Phường Bà Đình - Thuế cơ sở 2 Thành phố Hà Nội	7111	161	1302	Đặt trong cây lâu năm	VND	160,151,308,638
<input type="radio"/> Phường Bà Đình - Thuế cơ sở 2 Thành phố Hà Nội	7111	161	4944	Tiền chậm nộp các khoản khác đều đạt 100% ngân sách địa phương theo quy định của pháp luật do ngành thuế quản lý	VND	56,420,208,421
<input type="radio"/> Phường Bà Đình - Thuế cơ sở 2 Thành phố Hà Nội	7111	161	4919	Tiền chậm nộp thuế thu nhập doanh nghiệp từ hoạt động thêm do khai thác dầu khí	VND	54,320,162,211
<input type="radio"/> Phường Bà Đình - Thuế cơ sở 2 Thành phố Hà Nội	7111	161	2625	Phí bảo vệ môi trường đối với khai thác khoáng sản còn lại	VND	804,536,000
<input type="radio"/> Phường Bà Đình - Thuế cơ sở 2 Thành phố Hà Nội	7111	161	2624	Phí bảo vệ môi trường đối với khai thác khoáng sản là dầu thô và khí thiên nhiên	VND	800,400,000
<input type="radio"/> Phường Bà Đình - Thuế cơ sở 2 Thành phố Hà Nội	7111	805	2624	Phí bảo vệ môi trường đối với khai thác khoáng sản là dầu thô và khí thiên nhiên	VND	800,400,000
<input type="radio"/> Phường Bà Đình - Thuế cơ sở 2 Thành phố Hà Nội	7111	805	1701	Thuế giá trị gia tăng hàng sản xuất, kinh doanh trong nước (gồm cả dịch vụ trong lĩnh vực dầu khí)	VND	374,596,772

1 - 10 of 72 Record(s)

[Add New Transaction](#)

## Amount & When

### 1-Optional fields for Tax item:

- Tax Period Type: select a specific Tax Period Type like Daily, Monthly, etc. Basing on each Tax Period Type, input other related fields by selecting from dropdown list: Tax Period Date, Tax Period Phase, Tax Period Year (**see next screen**)
- Decision Date: select Decision Date from calendar.
- Decision Number: input Decision Number

2-Payment amount is defaulted as full outstanding amount, we can reduce to make partial amount if required.

3- Payment Details will be auto-generated.

4-Select another account for Charges if required.

## Amount & When

Enter payment details.

Tax Period Type

Decision Date  
31/05/2023

Decision Number  
0401893481520001

Currency\*  
VND

Amount To Pay\*  
31,000,000

Payment Details \*

NTDT+KB:0012+NgayNT:15092025+MST:2300084572+DBHC:10101003+TKNS:7111+CQT:11396

17+LThue:01+STB:0401893481520001+NTB:31052023(C:161-TM:1649-KT:31000000-GChu)

☐ Use another account for charges ⓘ

[+ Add Customer Reference](#)

## Tax period selection

## Amount & When

Enter payment details.

Tax Period Type

Quarterly

Daily

Monthly

Quarterly

Half Yearly

## Example of Quarterly period

## Amount & When

Enter payment details.

Tax Period Type

Quarterly

Tax Period Date\*  
00

Tax Period Phase\*  
Q1

Tax Period Year\*  
2025

## Upload Supporting Documents

1-Upload supporting documents if required for the payment (for example, supporting documents required for non-resident account, etc.)

## Upload Supporting Document(s)



Drag your files (.JPG, .GIF, .TIFF, .BMP, .PDF, .PNG, .DOC, .XLS, .XML, .TXT, .CSV, .DOCX, .XLSX, .RTF) here or [choose file](#). \*

You can upload up to 5 files each time. Maximum file size is 5MB per file.

[Add New Transaction](#)

**Add New Transaction**

- 1-Click **Add New Transaction** button to add more child transactions into the bulk.
- 2-Click **Enquire Tax Record** to retrieve outstanding taxes.
- 3-Repeat to select **Outstanding Tax Details** as previous step.

**Upload Supporting Document(s)**



Drag your files ( .JPG, .GIF, .TIFF, .BMP, .PDF, .DOC, .XLS, .XML, .TXT, .CSV, .DOCX, .XLSX, .RTF) here or [choose file](#). \*

You can upload up to 5 files each time. Maximum file size is 5MB per file.

**Add New Transaction**

<input type="checkbox"/>	Tax Office Name	Payment Details	Customer Reference	Total Outstanding Amount (VND)	Amount To Pay (VND)	Action
<input type="checkbox"/>	Phuong Ba Dinh - Thue co so 2 Thanh pho Ha Noi	NTDT-HB-0012-Nguy NT-15092025-MSP-23 00064572-DBHC-1010 1003-TRNS-7111-CQT 1139617-LThue01-5 TB-040189348152000 1-NTB-31052023(C-16 1-TM-1649- KT-00/Q1/2025- ST-31000000-GChu)	...	31,000,000	31,000,000	:

1 - 1 of 1 Record(s)

Delete Selected

**Transaction (2 of 2)**

Clear

**More About This Payment**

Select tax details to make payment for: \*

- ☒ Own Company Payment
- ☐ On-Behalf Payment

Tax Code \*  
API\_TB CORPORATE CUSTOMER TESTING 1 2300084572

**Inquire Tax Record**

- Click **Next** to proceed after completing of adding child transactions.

**Bulk Transaction Summary**

Number of Transactions	Highest Amount	Total Amount
1	VND 31,000,000	VND 31,000,000

**Disclaimer**

- The File Upload will be checked and validated by Bank upon submission of the documents for the transactions (if required).
- Sales Contracts/Purchase Order, Commercial Invoice, Customer Declaration and Other supporting document required to be uploaded.

Cancel

Next

Review Screen

1-Review screen is shown what has been input by user.

2-At end of review screen, click **Submit** button to proceed.

1

2

3

Enter Details

Authorise

Send to Bank

Bank Reference

BK2509000921987

Please Review

From

Company Name

API\_TB CORPORATE CUSTOMER TESTING 1

Account Name

hellodsunshine1><

Account Number

1023701257

Currency

VND

Debit and Funding Instructions

Debit method for the bulk payment

Individual

UOB Vietnam loan drawdown

Not Applied

Debit and Funding Instructions

Debit method for the bulk payment

Individual

UOB Vietnam loan drawdown

Not Applied

Payment For

Amount to Pay Range

Clear Filter(s)

2 Transaction(s)

Tax Office Name	Payment Details	Customer Reference	Total Outstanding Amount (VND)	Amount To Pay (VND)	Action
Phuong Ba Dinh - Thue co so 2 Thanh pho Ha Noi	NTDT+KB.0012+Ngay/NT: 15092025+MST:2300064 572+QBHC:10101003+TK: NS.7111+CQT:1139617+L Thue.01+NTB.08122022 C.BS-TM:170145- ST.374596772-GChu)	--	374,596,772	374,596,772	:
Phuong Ba Dinh - Thue co so 2 Thanh pho Ha Noi	NTDT+KB.0012+Ngay/NT: 15092025+MST:2300064 572+QBHC:10101003+TK: NS.7111+CQT:1139617+L Thue.01+STB.040189348 1520001+NTB.31052023 C.161-TM:1649- KT.00/Q1/2025- ST.31000000-GChu)	--	31,000,000	31,000,000	:

1 - 2 of 2 Record(s)

Bulk Transaction Summary

Number of Transactions	Highest Amount	Total Amount
2	VND 374,596,772	VND 405,596,772

Transaction Type & Date

Select transaction type and date.

Bulk General Tax Payment

Earliest Date: 15/09/2025 (Mon)

Only applicable if this bulk payment is approved by 15/09/2025 (Mon) 23:59 Vietnam Time

Choose Another Value Date

Bulk References

+ Add Bulk Customer Reference

+ Add Bulk Description

Cancel

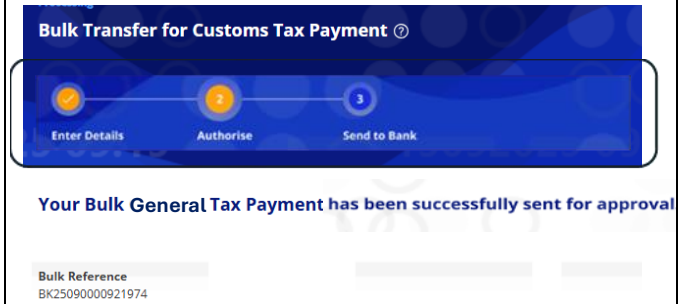
Edit

Submit

## RESTRICTED ##

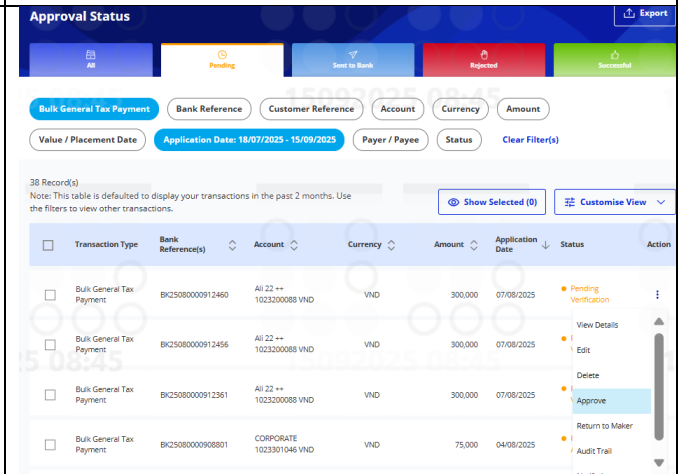
### Confirmation Screen

-The payment is sent for checker user to do approval



### Approval Status

1-Checker user can go to **Account -> Approval Status** page, look for the pending payment, go to Action to approve the payment.

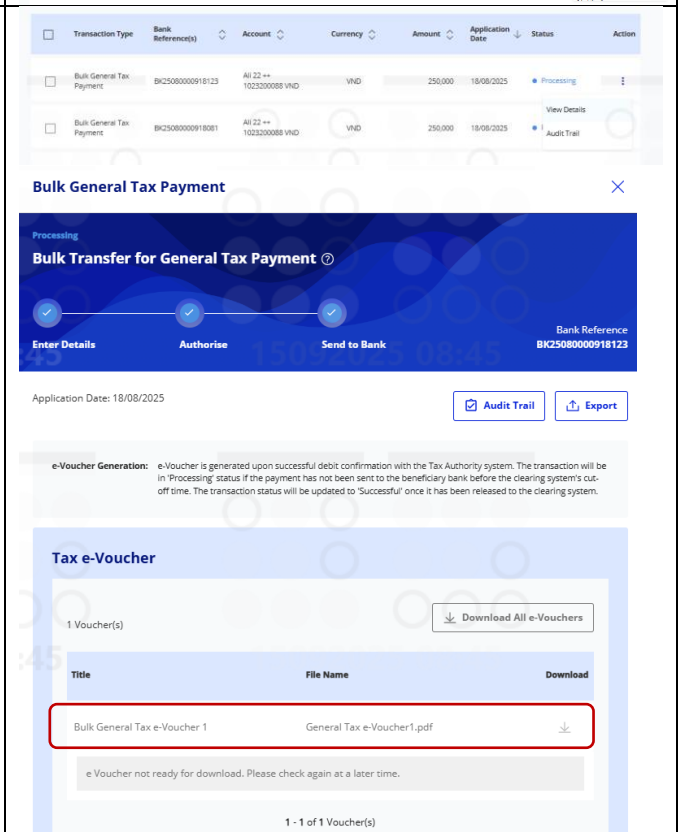


### Download eVoucher (Giấy NT NSNN)

At **Accounts -> Approval Status** page, Infinity user can find the payment -> go to Action -> click **View Details** to see details page -> click arrow button at **Download** column to download eVoucher report in PDF.

**Notes:** eVoucher report can be downloaded when the payment status is either in:

- a) "Processing": meaning payment is debited and confirmed with Tax Authority but not yet sent to beneficiary bank (mostly because the payment is submitted after CITAD clearing cutoff time 5PM)
- b) "Successful": meaning payment is already sent to beneficiary bank



**Account Statement**

At Accounts -> Account Activities page, the General Tax Transaction will have bank reference started with “**GDT**” to differentiate with other normal transaction.

Statement Date	Transaction Date	Description	Deposit (VND)	Withdrawal (VND)	Ledger Balance (VND)	Advice
17/07/2025	06/06/2025 10:01:23 AM	MISC DEBIT FT2560000079467 GDT907170001C01 Cuc Thue Tinh Tra Vinh	0	1,069,200	15,145,969,358	
17/07/2025	06/06/2025 10:07:20 AM	MISC DEBIT FT2560000079470 GDT907170002C01 Cuc Thue Tinh Dong Nai	0	400,089	15,145,569,269	